



Modifications Request Form

Name: _____ Phone #: _____

Address: _____ Unit #: _____

Requested Modification

Exterior Appearance Structural Landscaping Other

Explanation of Modification. A picture or drawing **MUST** be included with this form.

Work to be performed by: _____

Please read the following closely before signing.

1. I have read all applicable sections of the By-Laws and understand the same.
2. Form must be completed and all necessary documentation must be submitted to Board at least 30 DAYS before work is performed.
3. Necessary Board approval will be obtained BEFORE the work is started. If the work is started before approval is granted, the area will be put back in the original condition, at my expense, and I will be liable for a \$100.00 fine, to be paid before approval will be considered.
4. All applicable codes and regulations will be followed and all necessary permits will be obtained at my expense.
5. All maintenance to this modification will be performed at my expense.
6. I understand that should any legal regulatory agency require, at any time in the future, modification to this variance, they will be done at my expense.
7. Any maintenance costs incurred by the association as a result of this modification will be paid by me.
8. I understand that it is my responsibility to advise future assignees or owners of this unit of their responsibility for same.
9. I agree to hold harmless Association for property damage or personal injury as a result of the above modification.
10. I hereby certify that all of the above information of truthful and accurate.

Co-Owner Signature _____ Date _____

Approved _____ Denied _____

Comment _____

Board Member Signature _____ Date _____

Board Member Signature _____ Date _____

Board Member Signature _____ Date _____